

## Marin Cursillo Secretariat Meeting Minutes

### January 8, 2024

*Charlynn called the meeting around 7 p.m.*

**Attendees:** Charlynn Baumsteiger, Molly Hartle, Mary Furnanz, Tom Egan, Tom Brawley, Tina Pult-Castagna, Mike Green, Joe Suggs, Kevin Baumsteiger, Maryellen Danehy, Cathy Timmer, Tom Gannon, Larry Mazzotta, Tehani Mosconi, Tom Nelson, Jean Nelson, Steve Avanzino, John Gulick, Jackie Lee, Randall Lee, and Anna Haight.

1. **School of Leaders:** Mary Furnanz shared a beautiful reflection that included a World Peace Prayer (see Appendix A). She then asked the board to reflect on the following questions (edited for brevity):
  - Share your thoughts on a line(s) that particularly strike you.
  - Share with one another what you can do to reflect God's love to those you meet.
  - Is there someone in our troubled world that could pray for daily so that they may know in their heart God's love, forgiveness, mercy, and peace?
2. **Minutes:** Charlynn asked for a motion to approve the Minutes for November / December 2023 Secretariat meetings. Anna made a motion to approve the November Minutes; Tehani seconded. Tom made a motion to approve the December Minutes; Kevin seconded. Both motions passed unanimously.
3. **Treasurer Update:** Tina said we had \$91,790.16. She said she thinks she has \$650 sitting on her desk and that there might be other checks in the P.O. Box. She also mentioned that the accounts for the Men's and Women's Cursillo have been reconciled and are back at \$2,500.

Larry asked for a summary of our main accounts for the calendar year. He said he would like to see the progression of our finances over the past year. Tina said she would create a report for the total of all accounts for the calendar year. He also asked about our interest rate. Tina said we have earned \$8 in interest since July 1. Larry mentioned a checking account with Flourish which made him \$500 with less money. He said it's bank account which pays good interest (5–6%) and is FDIC insured. Larry agreed to send Tina information on it.

Jackie asked about the unclassified column. Tina said the unclassified column consists individual business contributions (annual appeal as well as miscellaneous donations). Under row that she said you have expenses that are not associated with anything specific (P.O. box., storage rental, printing of flyers, etc.)
4. **Ultreya Update:** John said he had a planning meeting that was attended by Mary Furnanz, Mike Green, Kevin Baumsteiger, and Martin Coyne. He said the theme will be Lent, an opportunity to reflect on and grow God's love in our lives.

The Ultreya will be Friday, February 2, 6 to 9 p.m. at St. John's Church in Ross. John said they would like to have a clergy person do a talk on Lent and two laypeople from the previous Men's and Women's weekends. Johann Anderson will provide the music and people will be encouraged to bring finger food.

Kevin said a flyer would be distributed to announce the event. Jean reminded him to add something about people wearing nametags to the flyer. Maryellen asked Kevin to send her the information on the Ultreya for the website.

**5. Fundraising**

**a. Annual Appeal:** Charlynn said that Steve would be giving his report next month.

**b. Super Bowl Pool:** Tina said there were 72 squares sold and thanked Tom E. for sending out the emails announcing the pool. Charlynn said she found the emails were easy in terms of signing up for the event but difficult in terms of paying. She said she had to go to the website to make a payment. Tehani mentioned that the email did explain how to pay by check.

**c. Legacy Giving:** Charlynn said we talked about contacting our supporters and encouraging them to add Cursillo to our wills. Janie Burtch spearheaded the idea, but we now need someone to head up a committee. Some ways to approach this is through a letter campaign or host a talk with a subject-matter expert. Larry talked about donating money from an annuity that could be used as a tax write-off.

**6. New Business:** Joe said he just wanted to remind the church reps that our first quarter meeting is coming up on January 22 at 6 p.m. He requested that church reps send agenda items if they have any. Jean asked about the video from the last Ultreya. Tom said he was responsible for the video but turned it over to Maryellen who agreed to take it on. Board members discussed the possibility of having the video edited. Maryellen estimated that it would cost anywhere from \$100–300 to have it edited. Joe announced Bob May's funeral on Saturday, January 13, at 1 p.m. at Good Shepherd Lutheran Church, 1180 Lynnwood in Novato.

**7. Next Meeting:** The next Secretariat Meeting will be Monday, February 5, 2024.

**8. Closing Prayer:** Tehani shared a beautiful prayer in honor of the New Year.

*Charlynn concluded the meeting around 8 p.m.*

Respectfully Submitted,

Molly K. Hartle  
Secretary, Marin Cursillo Secretariat  
January 8, 2024